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SECURITY INFORMATION

CENTRAL INTELLIGENCE AGENCY

OFFICE OF NATIONAL ESTIMATES

3 June 1952

MEMORANDUM FOR THE INTELLIGENCE ADVISORY COMMITTEE

SUBJECT: Procedure for Reducing Intelligence Deficiencies in
National Intelligence Estimates

The attached procedure has been approved and is
circulated for information pursuant to IAC action on 22 May
(see para. 2, IAC-M-71).



D/Asst. Director/Adm.
National Estimates

25X1

Distribution "A"



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PROCEDURE FOR REDUCING INTELLIGENCE DEFICIENCIES
IN NATIONAL INTELLIGENCE ESTIMATES

1. When terms of reference are circulated, agencies will be requested to ascertain at once items in their fields regarding which there is inadequate intelligence. Each agency will refer such items to appropriate collection agencies with a request that needed intelligence be secured, when practicable, in time for use in the estimate.
2. During the preparation of the integrated draft, inadequacies that are discovered in contributions will be referred to the contributing agencies for elaboration. This may be done in writing or through informal conference. Sometimes the elaboration will be a matter of research. At other times collection may be necessary.
3. During the time when the draft estimate is before IAC representatives, if the inadequacy of available intelligence is ascertained, the requirement may be discussed either within the meeting or informally outside it. If a subsequent draft is circulated, this draft will note the requirement with a statement that the appropriate agency either has been or is thereby requested to clarify or amplify the point.

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4. After an estimate is finished, each agency will collect comments from appropriate sources and refer them to the Assistant Director for National Estimates. On the basis of these comments, supplemented by its own views, the Office of National Estimates will:

- a. Prepare a "Consolidated Critique" containing the comments received from agencies and also O/NE views, with a summary indicating weaknesses in the conclusions or supporting evidence that are suggested either by the comments or by O/NE itself. Such a "Consolidated Critique" will be circulated to the agencies for information.
- b. In addition, on its own initiative or at the request of any of the participating IAC agencies, draft a proposed "Statement of Intelligence Deficiencies." This will include intelligence deficiencies pointed out in comments received from agencies and also those believed by O/NE to exist.

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5. Following circulation of a draft Statement, (under 4 b), O/NE will convene a meeting to be attended by representatives of the agencies, and of the Assistant Director for Intelligence Coordination, CIA. The purpose of this meeting will be (1) to determine whether existing intelligence is inadequate and in what respects; (2) to determine whether corrective action is needed in the collection or research fields.

6. After this meeting a Statement of findings will be forwarded to the Director of Central Intelligence. This Statement may be accompanied by recommendations for action, if appropriate, or by a statement that no specific action is recommended and that each agency will take continuing action within the field of its responsibilities. Upon receipt of this Statement the Director of Central Intelligence will forward it to the members of the IAC for information or action, as appropriate.

7. By receipt of a copy of the Statement, the Assistant Director for Intelligence Coordination will be designated as the DCI's action officer.

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